

# **2005 ETHICS ADVISORS' TRAINING CONFERENCE AGENDA<sup>1</sup>**

## **For Ethics Advisers**

**August 16, 2005**

### **Welcome**

- Greetings by David McKay, State Conservationist, Florida
- Introductions, Objectives, Expectations & Concerns
- Housekeeping Issues
- Participants Workbook
- NRCS Ethics Program
  - NRCS Ethics Advisors & State Ethics Advisors (SEAs)
  - Roles & Responsibilities
  - Resources
  - NRCS Ethics Bulletin Board Project
  - The New Age of Ethics Training
    - AgLearn
    - NRCS Ethics Website
  - Challenges
- State Needs & Concerns
- Conflict of Interests, Impartiality, and Financial Disclosure

**August 17, 2005**

- Conflicts of Interest, Impartiality, and Financial Disclosure & Insights on Achieving Customer Satisfaction as Ethics Advisors
- Introduction to Gifts
- Gifts from Outside Sources
- USDA Supplemental Regulations -- Status Update
- Gifts Between Employees
- Accepting Payment by Non-Fed Sources
  - Prior Approval
  - Post Approval & Reporting Gifts
- Widely Attended Gatherings & Other Events
  - Gift Case Studies, Instructions, and Work Group Exercises
  - Gift Case Studies: Presentations

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<sup>1</sup> PLUS

- Daily Review- - Questions, Clarifications & Perspectives
- 15 minute breaks each morning and afternoon
- 1 hr for lunch daily

## August 18, 2005

- Review Expectations
  - Participants
  - Leadership Expectations
- Outside Employment
- Post-Employment
- Emerging Issues
  - Lobbying
  - Employee and Relatives Participation in Farm Bill Programs
  - TSP
  - Participation in Non-Federal Organizations
- Train-the-Trainer
- Insights, Materials, Diskettes
- Solutions Criteria & Recommendations [State Needs & Concerns]

## August 19, 2005

- Ethics Training Wrap-Up
- Final Discussions & Miscellaneous Issues
  - Parking Lot(s)
  - Course Evaluation
  - Follow up